

# Cromwell Fire District

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FIRE DISTRICT OFFICE  
WATER DIVISION

FIRE DEPARTMENT  
FIRE MARSHAL'S OFFICE

## BOARD OF COMMISSIONERS

### Fire Operations Committee

Tuesday, February 19, 2019

5:30 PM

105 Coles Road  
Cromwell, CT

Present: Commissioners David Colligan (Chairman), Jason Hinnners, Allan Spotts, Fire Chief Michael Terenzio, Assistant Chief EMS Robert McIntyre. Also in attendance were Commissioners Lee Brow (President), Roger Rukowicz and Charles Epstein. The Executive Director, Julius Neto was also in attendance.

- I. Call to Order. The meeting was called to order at 5:30 PM, by Chairman Colligan.
- II. Approval of Agenda. A motion was made by Commissioner Spotts, seconded by Commissioner Hinnners and unanimously approved to accept the Agenda as submitted with the addition under Old Business of Item B. Discussion of Sale of Rescue Truck.
- III. Approval of Meeting Minutes of December 18, 2018. A motion was made by Commissioner Hinnners, seconded by Commissioner Spotts and unanimously approved to accept the Fire Operations Committee Meeting minutes of December 18, 2018, as submitted.
- IV. Public Comment. There were no public comments to report.
- V. Communications Report. Chairman Colligan reported on the radio/communication project. Chief Terenzio, the Executive Director and Commissioner Colligan have been working very hard to get the cost figures together. There is a stumbling block with the vendor, Norcom. Both the Executive Director and Commissioner Colligan have sent emails to Norcom. They have given Norcom a deadline of Friday, Feb. 22, 2019, to forward two quotes for the maintenance contract of the whole system so that Commissioner Colligan and Mr. Neto can include it in their budget preparation. The issue also is that the cost is needed so that the District can prepare for a Special District meeting to approve bonding for the radio project. Mr. Neto is looking for the exact cost of the maintenance agreement once the warrantee expires. The District would like to start planning for that expense. Mr. Neto added that if the District cannot get those numbers, he is not going to advocate to the public for this project without the full story. Commissioner Colligan added that half of the new pagers are being programmed to the Fire Department. They did not take all the pagers out of service at once to do this. The other half will be done at another timer. Chief Terenzio is looking into the possibility of grant money to pay for the new pagers.

A motion was made by Commissioner Spotts, seconded by Commissioner Hinners and unanimously approved to accept the Communications Report as reported.

- VI. Reports of Chief Officers. Chief Terenzio reported that two career firefighters Michael Zadrick and Barry Wolmetz have completed the Life Safety Code Class. They will be able to assist the Fire Marshal's Office with code compliance inspections. They will also be going from Alpine to the Red Alert system. The Fire Marshal's Office was not using it because it was not interfacing with Red Alert. Once the data is transferred into the Red Alert Module, everyone will be able to talk to each other. Ass't. Chief EMS McIntyre had no report.

A motion was made by Commissioner Hinners, seconded by Commissioner Spotts and unanimously approved to accept the Reports of the Chief Officers as presented.

- VII. Firefighter/EMT Staffing, Hiring and Response Capability. Chief Terenzio reported that they will have a career firefighter leaving at the end of the month. Firefighter Zepka will be leaving and going to South Fire District. There is another career firefighter who will be out for an extended period of time for back surgery. There are also a couple of individuals who have taken firefighter exams and are on other lists. The Department is looking to hire one permanent replacement. The Firefighter's Collective Bargaining Agreement requires a candidate pass a written exam to be considered for a career firefighter position, and the Department would like to do a written exam for recruitment. The Chief has made a recommendation to the Executive Director to have an interview panel as well. They have been researching eligible candidates. There are also individuals who have gone through the fire academy at their own expense. They have reached out to 30 individuals. Twelve have responded. He is looking to complete a release form for the rankings of individuals from the Fire Academy. They plan on using scoring from the State exams for the Department's test. They will establish a list of candidates based on the test results. They will be drafting questions for the panel to assess the candidates. The test will be scored with extra points given to firefighters in good standing.

A motion was made by Commissioner Spotts, seconded by Commissioner Hinners and unanimously approved to accept the Chief's report and forward his recommendations to the Personnel Committee for consideration.

VIII. Old Business

- A. Chief's Report on Training Tower. Chief Terenzio's Report on the Training Tower incident had been distributed to Committee members previously for review. The Committee members have reviewed the report with no questions or concerns.

A motion was made by Commissioner Hinners, seconded by Commissioner Spotts and unanimously approved to accept Chief Terenzio's report on the Training Tower incident as presented.

- B. Discussion on Selling Old Rescue Truck. The Chief reported that there are two parties interested in the Rescue Truck. One party has offered \$17,000 for the truck. The party is from Carlisle, SC, and would be interested in using it in their Fire Department. The Chief forwarded the information on the truck to South Carolina. This was the best offer received. The other party interested was from Wisconsin. South Carolina would not have as many weather related issues for the truck. There are issues to be worked out with

the truck that were communicated to the potential buyer. The liability issues were also discussed and addressed.

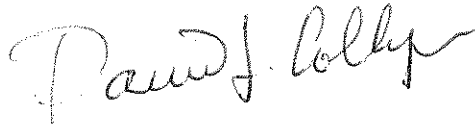
A motion was made by Commissioner Hanners, seconded by Commissioner Spotts and unanimously approved to move forward with the sale of the Rescue Truck to the buyer from South Carolina, and allow the Fire Chief and the Executive Director to forward the recommendation to the full Board of Commissioners for approval.

IX. New Business. There was no new business to report.

X. Commissioners' Comments. The Chief reported that over the weekend the Chief and Assistant Chief Brade worked with the Fire Department on training exercises at the houses on West Street. The training was very successful. The Chief thanked Assistant Chief Brade for running the training, the Fire Officers for all their assistance and the Auxiliary for their support at the training site.

XI. Adjournment. There being no further business, a motion was made by Commissioner Spotts, seconded by Commissioner Hanners and unanimously approved to adjourn the meeting at 6:05 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "David Colligan".

David Colligan, Chairman

Nancy Deegan  
Recording Secretary  
2-27-19