

Cromwell Fire District

1 West Street
Cromwell, CT 06416

FIRE DISTRICT OFFICE
WATER DIVISION

FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE

By signing this correspondence you agree to participate in the Cromwell Fire District Hydrant Maintenance & Testing program in accordance with the terms set forth herein. The cost of the Cromwell Fire District Hydrant Maintenance & Testing program is \$150 per hydrant per year. This cost is billable at the time service is rendered and is due within 30 days. Delinquent bills are subject to a late fee at the rate of 1.5% per month from the due date.

Facility Name: _____

Contact Name: _____ Email: _____ Phone Number: _____

Authorized Signature: _____ Date: _____

Annual Fire Hydrant Testing & Maintenance

At least once per year the following actions shall be conducted and recorded:

1. Observe the general conditions of the equipment-cracks in the barrel, worn threads, etc. Replace or repair as needed.
2. Exercise the valves, lubricate the threads, and confirm the street valve is open.
 - a. Locate the street valve.
 - Close and open the valve.
 - b. With the caps on, open the hydrant stem valve(s)
 - Lubricate the stem valve with Food Grade Lubricant or Oil.
 - Close the hydrant stem valves.
 - c. With the hydrant valve(s) closed, open the caps.
 - Verify presence of gaskets. If missing-replace.
 - Lubricate the threads with Food Grade Lubricant or Oil.
3. With the caps off, crack the hydrant stem valve(s) and flow some water to verify the street valve is open and to clean out any debris in the hydrant. One valve must be fully opened and flowed for at least one minute. If the street valve is closed water will come out of the hydrant initially, and then stop. If the street valve is open, water will flow until the hydrant valve is closed.
4. Replace the caps.

Upon completion Documentation can be submitted by the property owner to the Cromwell Fire Marshal's Office as follows:

1. By mail to Cromwell Fire Marshal, 1 West St Cromwell, CT 06416
2. By Fax to 860-613-2406 or by email to fmo@cromwellfd.com